

ST. PAUL'S CHURCH IN ENGLEWOOD
Church Information Submission or Information Update

Instructions

In order to maintain our accurate data base for the parish, we would appreciate your assistance in updating your family's information. Should you have any questions or concerns please contact Colleen Habick, Parish Administrator (office@stpaulsenglewooe.org) or Vestry member Robin Jackson (robinjackson175@gmail.com)

We ask that you complete the form for your household and return to St Paul's via postal service, placing it in the offering plate on Sunday, or leaving it in the silver drop-box outside the Parish Office. *Even if you think your information is correct, please complete a form fully.*

Instructions and Information about Parish Information:

- Please complete the form fully. Each block of the form has blocks for electronic submission. After the complete the form, save the form as you own document and email to one of the addresses above,
- All information will be used only for Parish purposes.
- Any information you do not wish to be published in the Parish Directory from your database information may be indicated in the notes section of the form. Birth years will never be published.

Name Information		Address Information	
Last		Address 1	
First		Address 2	
Middle		City, State	
Goes by		Zip	
Suffix		Occupation	
Title			
Personal Information			
Date Completed		Gender	
Date Joined		Date of Birth	
Marital Status	Single / Married / Divorced / Widowed	Baptized Date	
Newsletter	Mailed / Electronic	Confirmed Date	
		Wedding Date	
Contact Information			
Home Phone		Email	
Mobile Phone		Work Phone	

Please complete additional information regarding the rest of your household or family on the next page. Even if your spouse or children are not active with St. Paul's or no longer live with you, please allow us to have their information in order to share news and invitations with them.

Household Information			
Spouse		Date of Birth	
Mobile Phone		Baptized Date	
Work Phone		Confirmed Date	
Email		Occupation	
Children			
Child 1		Date of Birth	
Mobile Phone		Baptized Date	
email		Confirmed Date	
<i>If adult child</i> Street address		City, State, Zip	
Child 2		Date of Birth	
Mobile Phone		Baptized Date	
email		Confirmed Date	
<i>If adult child</i> Street address		City, State, Zip	
Child 3		Date of Birth	
Mobile Phone		Baptized Date	
eMail		Confirmed Date	
<i>If adult child</i> Street address		City, State, Zip	
Child 4		Date of Birth	
Mobile Phone		Baptized Date	
eMail		Confirmed Date	
<i>If adult child</i> Street address		City, State, Zip	
Additional Notes			